

# TRANSIT FUND

**City of Fairfax, Virginia  
FY 2010 Transit Fund  
Budget Summary**

|   | <b><u>FY 2008<br/>Actual</u></b> | <b><u>FY 2009<br/>Budget</u></b> | <b><u>FY 2009<br/>Estimate</u></b> | <b><u>FY 2010<br/>Adopted</u></b> |
|---|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| <b>Revenues</b>                         |                                  |                                  |                                    |                                   |
| <b>Local Revenues</b>                   |                                  |                                  |                                    |                                   |
| CUE Bus Receipts                        | \$309,945                        | \$292,600                        | \$514,771                          | \$664,000                         |
| Advertising                             | 11,300                           | 5,000                            | 5,000                              | 5,000                             |
| Farewheels                              | 8,298                            | 5,000                            | 5,000                              | 5,000                             |
| Charter Services                        | 4,835                            | 3,000                            | 3,000                              | 3,000                             |
| Sale of used buses                      | 0                                | 0                                | 0                                  | 150,000                           |
| <b>Total Local Revenues</b>             | <b>334,377</b>                   | <b>305,600</b>                   | <b>527,771</b>                     | <b>827,000</b>                    |
| <b>State and Federal Grants</b>         |                                  |                                  |                                    |                                   |
| GMU Bus Contribution                    | 371,315                          | 382,500                          | 382,500                            | 393,975                           |
| NVTC                                    | 1,090,100                        | 1,000,000                        | 1,000,000                          | 1,000,000                         |
| City/GMU Directory                      | 4,348                            | 0                                | 0                                  | 0                                 |
| Bus Accessibility Grant                 | 0                                | 0                                | 0                                  | 0                                 |
| <b>Total State &amp; Federal Grants</b> | <b>1,465,763</b>                 | <b>1,382,500</b>                 | <b>1,382,500</b>                   | <b>1,393,975</b>                  |
| <b>General Fund Support</b>             | <b>627,814</b>                   | <b>1,276,504</b>                 | <b>855,384</b>                     | <b>620,538</b>                    |
| <b>Total Revenues</b>                   | <b>\$2,427,954</b>               | <b>\$2,964,604</b>               | <b>\$2,765,655</b>                 | <b>\$2,841,513</b>                |
| <b>Total Expenses</b>                   | <b>\$2,787,010</b>               | <b>\$2,964,604</b>               | <b>\$2,765,655</b>                 | <b>\$2,841,513</b>                |
| <b>Cash Balance - June 30</b>           | <b>\$9,987</b>                   | <b>\$5,700</b>                   | <b>\$9,987</b>                     | <b>\$9,987</b>                    |
| <b>Total FTE</b>                        | <b>30.5</b>                      | <b>30.5</b>                      | <b>30.5</b>                        | <b>30.38</b>                      |

**FUNCTION: Transportation**  
**DEPARTMENT: Public Works**  
**DIVISION OR ACTIVITY: CUE Bus**

**BUDGET COMMENTS:**

This cost center has decreased \$123,091 (4.2%). This is due to refined salary and fringe benefit projections (\$81,009), and revised hours for the part-time Administrative Assistant position. Funds are included for market adjustment but merit / step increases will remain frozen in FY 2010. In addition, motor pool charges are projected to decrease 4.6% (\$25,122) with the arrival of the six new hybrid buses. The special events line item was decreased by \$10,000 as all special events related costs have been centralized under the Parks and Recreation department. The balance of the variance is due to decreases in advertising (\$2,000), dues and subscriptions (\$2,960), and operating supplies (\$2,000).

**PROGRAM:**

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and to George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. The basic fare is \$1.35 and a discounted fare of \$1.25 with the use of a Smartrip card, which is the result of a 60 cent increase approved by the City Council on November 25, 2008, effective January 1, 2009. A fare of 75 cents is charged to elementary and intermediate students. Similarly a fare of 75 cents is charged to high school students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free, however the City receives compensation from GMU for its riders. The agreement between the City and GMU was renegotiated in FY 2003-04 resulting in the City receiving an annual 3% increased rate of compensation for GMU riders.

**GOAL:**

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

**OBJECTIVES:**

To provide convenient, frequent access to the Vienna-Fairfax/GMU Metrorail Station  
To provide weekend service  
To meet our contractual requirements with George Mason University  
To meet all published schedules  
To meet all regional and local Americans with Disabilities Act requirements

**SERVICES AND PRODUCTS:**

Public Transit service around City and to the Vienna/Fairfax/GMU Metro Station and George Mason University  
Bus schedules and information

**FUNCTION: Transportation**  
**DEPARTMENT: Public Works**  
**DIVISION OR ACTIVITY: CUE Bus**

**PERFORMANCE MEASURES:**

| INDICATORS                                     | FY 2007<br>Actual | FY 2008<br>Actual | FY 2009<br>Estimated | FY 2010<br>Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| <b>Output Measures</b>                         |                   |                   |                      |                      |
| Authorized Fleet Size                          | 12                | 12                | 12                   | 12                   |
| Basic Fare                                     | \$0.75            | \$0.75            | \$1.35               | \$1.35               |
| Fare box Receipts                              | 199,298           | 309,945           | 514,771              | 664,000              |
| General Fund Transfer / Subsidy                | 640,000           | 627,814           | 855,384              | 591,413              |
| Operating Budget                               | 2,721,486         | 2,787,010         | 2,765,655            | 2,812,388            |
| Total Ridership                                | 1,126,966         | 1,055,664         | 1,080,000            | 1,100,000            |
| Revenue Hours                                  | 33,994            | 34,888            | 34,500               | 34,500               |
| Inquiries answered                             | 5,421             | 5,434             | 5,400                | 5,400                |
| CITY WHEELS Clients                            | 15                | 15                | 19                   | 24                   |
| <b>Outcome Measures</b>                        |                   |                   |                      |                      |
| On-time performance at Vienna Metro            | 95%               | 95%               | 97%                  | 97%                  |
| Percent Change in Ridership                    | 3%                | -6%               | 2%                   | 2%                   |
| General Fund Transfer as % of Operating Budget | 24%               | 23%               | 31%                  | 21%                  |
| Farebox Receipts as % of Operating Budget      | 7%                | 11%               | 19%                  | 24%                  |
| <b>Efficiency Measures</b>                     |                   |                   |                      |                      |
| Operating Cost Per Passenger                   | \$2.41            | \$2.64            | \$2.56               | \$2.56               |
| General Fund Transfer / Subsidy Per Passenger  | \$0.57            | \$0.59            | \$0.79               | \$0.54               |

**Performance Measurement Results:**

- The fare for CUE increased on January 1, 2009 from \$.75 to \$1.35 and accounts for the additional increase in projected Fare box receipts, and corresponding decrease in the FY 2010 projected general fund transfer for the CUE operating budget.
- From FY 2009 to FY 2010 ridership is projected to be limited to 2% as a result of the increased base fare.
- The number of revenue hours is also expected to remain constant. The City Wheels program is expected to add up to 5 clients in FY 2010 from the FY 2009 estimate. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

**FY 2010 Adopted Budget - City of Fairfax, Virginia**

| <b>Cost Center 437110: CUE Bus</b> |                                  |                                  |                                    |                                   |
|------------------------------------|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| <b>Title</b>                       | <b>FY 2008<br/><u>Actual</u></b> | <b>FY 2009<br/><u>Budget</u></b> | <b>FY 2009<br/><u>Estimate</u></b> | <b>FY 2010<br/><u>Adopted</u></b> |
| Salaries                           | \$1,611,515                      | \$1,733,634                      | \$1,619,591                        | \$1,711,749                       |
| Fringe Benefits                    | 527,903                          | 517,210                          | 446,263                            | 458,086                           |
| Purchased Services                 | 49,318                           | 67,500                           | 67,500                             | 65,500                            |
| Internal Services                  | 512,332                          | 547,500                          | 547,500                            | 522,378                           |
| Other Charges                      | 67,004                           | 72,760                           | 60,800                             | 59,800                            |
| Supplies & Materials               | 18,938                           | 26,000                           | 24,000                             | 24,000                            |
| Capital Outlay                     | 0                                | 0                                | 0                                  | 0                                 |
| Debt Service                       | 0                                | 0                                | 0                                  | 0                                 |
| <b>Total</b>                       | <b>\$2,787,010</b>               | <b>\$2,964,604</b>               | <b>\$2,765,655</b>                 | <b>\$2,841,513</b>                |

| <b>Personnel<br/>Classification</b> | <b>Grade</b> | <b>FY 2008<br/><u>Actual</u></b> | <b>FY 2009<br/><u>Budget</u></b> | <b>FY 2009<br/><u>Estimate</u></b> | <b>FY 2010<br/><u>Adopted</u></b> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| Transit Superintendent              | 24           | 1.0                              | 1.0                              | 1.0                                | 1.0                               |
| Bus Driver Supervisor               | 18           | 2.0                              | 2.0                              | 2.0                                | 2.0                               |
| Administrative Assistant            | 11           | 0.5                              | 0.5                              | 0.5                                | 0.375                             |
| Bus Driver                          | 10           | 20.0                             | 20.0                             | 20.0                               | 20.0                              |
| Bus Driver (P/T)                    | 10           | 6.0                              | 6.0                              | 6.0                                | 6.0                               |
| Transit Technician                  | 8            | 1.0                              | 1.0                              | 1.0                                | 1.0                               |
| <b>Total FTE</b>                    |              | <b>30.5</b>                      | <b>30.5</b>                      | <b>30.5</b>                        | <b>30.38</b>                      |

**FUNCTION:** Transportation  
**DEPARTMENT:** Public Works  
**DIVISION OR ACTIVITY:** Metro

**BUDGET COMMENTS:**

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through the Northern Virginia Transportation Commission (NVTC). The estimated amount that will be paid to Metro from our NVTC funds is \$1.4 million.

**5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT**  
**AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION**  
**(000's)**

| <b><u>ITEM</u></b>    | <b><u>FY 10</u></b> | <b><u>FY 11</u></b> | <b><u>FY 12</u></b> | <b><u>FY 13</u></b> |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| BALANCE FORWARD       | 2,100               | 3,200               | 4,200               | 5,200               |
| REVENUES              | <u>3,800</u>        | <u>3,800</u>        | <u>3,800</u>        | <u>3,800</u>        |
| <b>TOTAL</b>          | <b>5,900</b>        | <b>7,000</b>        | <b>8,000</b>        | <b>9,000</b>        |
| <b>EXPENDITURES</b>   |                     |                     |                     |                     |
| WMATA                 | 1,400               | 1,500               | 1,500               | 1,600               |
| METRO MATTERS         | 300                 | 300                 | 300                 | 300                 |
| CUE BUS OPERATION     | 1,000               | 1,000               | 1,000               | 1,000               |
| CUE BUS REPLACEMENT   | 0                   | 0                   | 0                   | 0                   |
| <b>TOTAL</b>          | <b>2,700</b>        | <b>2,800</b>        | <b>2,800</b>        | <b>2,900</b>        |
| <b>ENDING BALANCE</b> | <b>3,200</b>        | <b>4,200</b>        | <b>5,200</b>        | <b>6,100</b>        |

**FY 2010 Adopted Budget - City of Fairfax, Virginia**


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| Account                 | Account Title             | FY 2008<br>Actual  | FY 2009<br>Budget  | FY 2009<br>Estimate | FY 2010<br>Adopted |
|-------------------------|---------------------------|--------------------|--------------------|---------------------|--------------------|
| <b>CUE Bus (437110)</b> |                           |                    |                    |                     |                    |
| 511105                  | Salaries - Full Time      | \$1,184,270        | \$1,227,658        | \$1,194,779         | \$1,240,002        |
| 511110                  | Salaries - Part Time      | 208,641            | 243,768            | 190,060             | 228,544            |
| 511115                  | Salaries - Overtime       | 87,079             | 97,668             | 37,437              | 74,803             |
| 511125                  | Temporary Help            | 94,965             | 118,787            | 152,728             | 135,500            |
| 511130                  | On Call Pay               | 0                  | 0                  | 0                   | 0                  |
| 511135                  | Holiday Worked            | 33,763             | 45,753             | 44,588              | 32,900             |
| 511160                  | Incentive Awards          | 158                | 0                  | 0                   | 0                  |
| 511165                  | Year End Audit Adjustment | 2,640              | 0                  | 0                   | 0                  |
| 511180                  | Salary Reimbursement      | 0                  | 0                  | 0                   | 0                  |
| 512110                  | Fringe Benefits           | 527,903            | 517,210            | 446,263             | 458,086            |
| 530113                  | Contract Services         | 29,692             | 30,000             | 30,000              | 30,000             |
| 530351                  | Equipment Maintenance     | 2,566              | 7,500              | 7,500               | 7,500              |
| 530438                  | Fare Wheels               | 4,771              | 5,000              | 5,000               | 5,000              |
| 530620                  | Advertising               | 12,290             | 25,000             | 25,000              | 23,000             |
| 540102                  | Motor Pool Charges        | 512,332            | 547,500            | 547,500             | 522,378            |
| 550110                  | Utilities Expense         | 428                | 500                | 500                 | 500                |
| 550314                  | Other Insurance           | 50,000             | 50,000             | 50,000              | 50,000             |
| 550501                  | Travel & Training         | 1,242              | 5,300              | 5,300               | 5,300              |
| 550720                  | Special Events            | 342                | 10,000             | 1,000               | 0                  |
| 550733                  | City/GMU Directory Grant  | 11,019             | 0                  | 0                   | 0                  |
| 550820                  | Dues & Subscriptions      | 3,972              | 6,960              | 4,000               | 4,000              |
| 560110                  | Office Supplies           | 152                | 1,000              | 1,000               | 1,000              |
| 560416                  | Uniforms                  | 15,010             | 20,000             | 20,000              | 20,000             |
| 560420                  | Operating Supplies        | 3,776              | 5,000              | 3,000               | 3,000              |
| <b>Total Expenses</b>   |                           | <b>\$2,787,010</b> | <b>\$2,964,604</b> | <b>\$2,765,655</b>  | <b>\$2,841,513</b> |